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TO: Lehman College Students  
FROM: Peter O. Nwosu, Provost and Senior Vice President for Academic Affairs and Student Success  
SUBJECT: Transition to Distance Learning  
DATE: March 12, 2020

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Yesterday, CUNY announced that there will be no in-person classes on campus from March 12-18. Most classes will be taught through distance education for the remainder of the spring semester, but the College, dormitory, libraries, research facilities, daycare center and laboratories will remain open. Instruction through distance learning will resume on March 19.

Please take the following immediate steps (if you have not) to avoid minimal disruption to your academic progress:

#### **Distance Learning**

- Please Update your contact information in [CUNYfirst](#), instructions may be found [here](#)
- Download the free [Blackboard Mobil Learn](#) to view and participate on your course
- Additional Blackboard information may be found at [Blackboard Help Page](#), [Lehman Blackboard website](#) and [CUNY's Blackboard Help Center](#)
- Download the [Lehman mobile app](#) so that you will have access to [Lehman 360](#) on the go
- Assistance is available through Lehman's [chabot](#) and emailing the [IT Help Desk](#)
- Students have access to online storage using [Dropbox](#) and/or [OneDrive](#)
- A limited number of laptops will be made available for loan to students who do not have personal smart devices. Application for the laptops may be found [here](#).

#### **Student Notification**

- Instructors will be contacting you through your Lehman email account and Blackboard on a regular basis. Please ensure that your campus email is listed correctly in Blackboard, which may be done through the 'Start Here' section on your Blackboard course.

#### **Library Resources**

- A wide array of resources is available to you through [The Leonard Lief Library](#), which will remain open and accessible to students who do not have access to internet and/or smart devices. In addition, a [reference librarian](#) will be available 24 hours per day.

#### **Health and Wellness**

- Please utilize the resources that are available to you at the [Counseling Center](#), the [Student Health Center](#), and [Student Life](#). These offices will be open.
- The [Lehman Food Bank](#) will remain open to service the needs of our students.
- The [Food Bank of New York](#) has a list of pantries in your neighborhood based on zip codes
- Temporary housing may be available through [Temporary Housing Assistance](#)
- Because information is moving and changing rapidly, we are encouraging each student to be vigilant and to report any suspected exposure with potential implications for the campus community immediately to your department chair, who will escalate the issue to the respective school dean, and then to the chief academic officer.

The most important priority for me as your chief academic officer (provost and senior vice president for Academic Affairs and Student Success), is the wellbeing of all students, faculty and staff. I want to thank you for your patience and understanding through these challenging times. Let's continue to be kind to each other and remember that we are all part of the Lehman family.